

CONFIDENTIAL APPLICATION FOR TENANCY Agency Disclosure Statement

Main Contact Person: _____

(Please insert name of main applicant in charge of securing rental)

Note: Separate applications must be completed by ALL persons

above the age of 18 applying to reside together (limit 3 unrelated adults).

Unit(s) of Interest: _____

Insert Booking IDs or Web Reference #s from Advertisement (max. 5)

Application (today's) date: _____

**- APPLICATION WILL BE DISCARDED IF NOT COMPLETED IN FULL -
ALL FIELDS ARE MANDATORY UNLESS STATED OTHERWISE**

CONTACT INFORMATION:

Name: _____

(as it appears on government issued photo ID)

Phone: _____

(home)

(work)

(cell)

I am:

☐

A Canadian Citizen or Permanent Resident

☐

Here on a Work Visa*

☐

Here on a Holiday Visa

Have you or anyone looking to reside in the unit been convicted of a criminal offense: ☐ YES ☐ NO

Would you be willing to supply a criminal record check (If required): ☐ YES ☐ NO

Email: _____

SIN:** _____

optional - used for credit check

Emergency/Alternate Contact: _____

Phone: _____

* Applicants must provide a copy of their Working Visa with their application

**BE ADVISED: Not providing a SIN does not exempt you from a credit check. SIN is used to distinguish individuals in instances where a search returns multiple persons with same name & same birthday.

CURRENT RESIDENCE:

Address: _____

(street)

(city/town)

(province/state)

(postal code)

☐

OWNED THIS HOME FOR: _____ YEARS

Monthly Payment: \$ _____

☐ I AM A TENANT AT THIS ADDRESS (complete information below)

Current Landlord Name: _____

Phone: _____

Email: _____

Length of Tenancy: _____ yrs _____ mos

Monthly Rent \$ _____

Utilities Included? ☐ Yes ☐ No

Reason for Leaving: _____

Tenancy Date: To(MM/DD/YYYY): _____ From(MM/DD/YYYY): _____

PREVIOUS RESIDENCE:

Address: _____

(street)

(city/town)

(province/state)

☐

OWNED THIS HOME FOR: _____ YEARS

Monthly Payment: \$ _____

☐ I WAS A TENANT AT THIS ADDRESS (complete information below)

Previous Landlord Name: _____

Phone: _____

Email: _____

Length of Tenancy: _____ yrs _____ mos

Monthly Rent \$ _____

Utilities Included? ☐ Yes ☐ No

Reason for Leaving: _____

Tenancy Date: To(MM/DD/YYYY): _____ From(MM/DD/YYYY): _____

PETS:

☐ I have pet(s): complete information about your pet(s) ⇒

☐ I do not have pet(s).

Type	Breed	Age	Weight

CONFIDENTIAL APPLICATION FOR TENANCY

Agency Disclosure Statement

EMPLOYMENT:☐ I AM SELF-EMPLOYED (proof of income will be required)

Company:

Your Title:

Contact person:

Title:

Phone:

Length of Employment:

 yrs mos

Salary: \$

 Per Mth/Yr

Previous Employer:

Phone:

(if current employer less than 3 years)

ADDITIONAL SOURCE(S) OF INCOME:

Earned Per Month

YOUR GROSS TOTAL MONTHLY INCOME:

1.

\$

2.

\$

\$

RENTAL REQUIREMENTS:**Rental Required:**☐ Immediately

(or) Date:

Number Bedrooms Required:

☐ UNFURNISHED (w/specified appliances)

Preferred Lease Term (6 mth min.):

☐ FURNISHED

Rental Preferences:

☐ House☐ Apartment (condo)☐ Townhouse (condo)☐ Upper/Lower Suite☐ No Pref.

Rent:

\$

to \$

Location:

(minimum)

(maximum)

(preferred area of town)

Planning roommates or additional occupants over the age of 18?

☐ Yes☐ No

⇒

If yes, separate applications are required for EACH person over the age of 18. Please list "Main Contact Person" on top of page 1 of each application submitted.

Please list ALL intended unit occupants (including minors & family members) in the space below:

1. Name:

Age:

Relationship:

2. Name:

Age:

Relationship:

3. Name:

Age:

Relationship:

Any additional info you would like us to know:

I ACKNOWLEDGE, AGREE AND CONSENT TO THE FOLLOWING:

- ✓ The information I have provided will be used to assess my suitability as a PEKA Tenant, including but not limited to: credit check, criminal record check (if applicable), previous landlord references, employment verification and confirmation of income. **In the event this application is not approved, PEKA is under no obligation to disclose the reason(s) for denying the same.**
- ✓ I will be additionally required to provide personal identification (minimum 2 pieces / 1 photo) when I enter into a Lease (if applicable).
- ✓ The application information I have provided may be disclosed to a third party at the sole discretion of PEKA, including but not limited to an agency or agencies acting on behalf of PEKA or the Owner in the pursuit of delinquent funds.
- ✓ All PEKA rental units are "NO SMOKING" and "NO PETS" (unless pet approved by owner/condominium).
- ✓ PEKA will only contact those applicants which have been approved and for whom we are able to offer rental(s) that meet their listed requirements.
- ✓ This application will be confidentially maintained on file with PEKA. If no lease is executed as a result of this application, it will be confidentially destroyed at the expiry of three (3) months from the date of the application. If a lease is entered into, this application will remain on file for the period required by RECA.
- ✓ I hereby certify that all statements made in this application are true and grant PEKA permission to contact any/all persons listed above for any purpose they see fit and in keeping with the rental application process. I will instruct all persons listed herein to release applicable information to PEKA and my failure to do so may delay or hinder my application approval.

AGENCY DISCLOSURE:

Pursuant to the Real Estate Act of Alberta, PEKA Professional Property Management Ltd. ("PEKA") is required to notify you that **PEKA is the agent of the Property Owner ("Owner")**. PEKA is therefore obligated: to be loyal to the Owner and always act in the best interests of the Owner; not to provide information or advice to you as applicant that is not in the best interests of the Owner, and; to communicate to the Owner all information, whether or not of a confidential nature, that it receives from you as applicant. THERE IS NO CHARGE FOR THIS APPLICATION. PEKA's Privacy Policy is available at our website: www.peka.ca

SIGN HERE:
(type in name in lieu of signature)**DATE:**